



Sutton Scouts
First Aid Incident Form

To be used when access to the online form is not available.
Details to be transcribed to the online form as soon as practical.

Use BLOCK capitals and please write carefully and neatly

Details: Injured Person

Name	Age
Address	Post Code
Role:	

Was this a near miss? Yes / No

Accident or Incident

Date:	Time:
Location:	
Equipment involved:	
What was the activity being undertaken and brief description of the accident:	
What was the activity being undertaken and brief description of the accident	
Details of INJURY & Medical Treatment received:	
Continue overleaf if necessary....	
Name of attending First Aider :	

Please check if this incident needs to be reported to HQ on the [online Incident Reporting Form](#) via the Scout Information Centre at Gilwell Park on 0345 300 1818 and retain a copy for the records